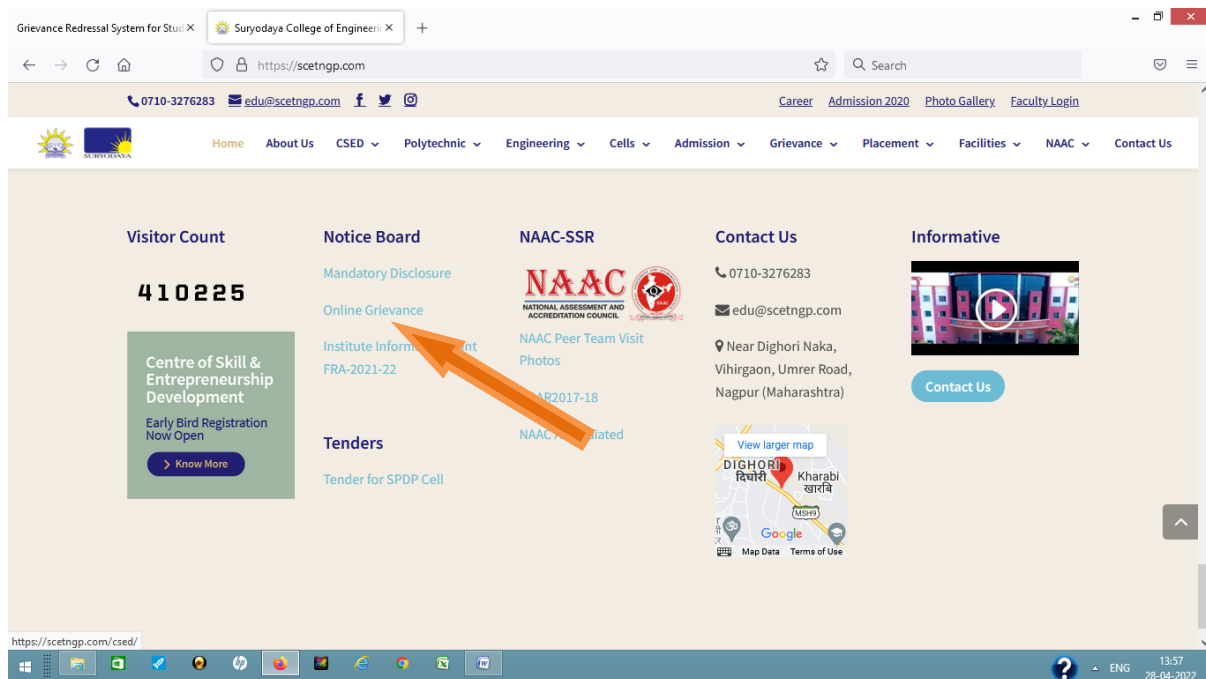


Establishment of online Grievances Redressal Mechanism

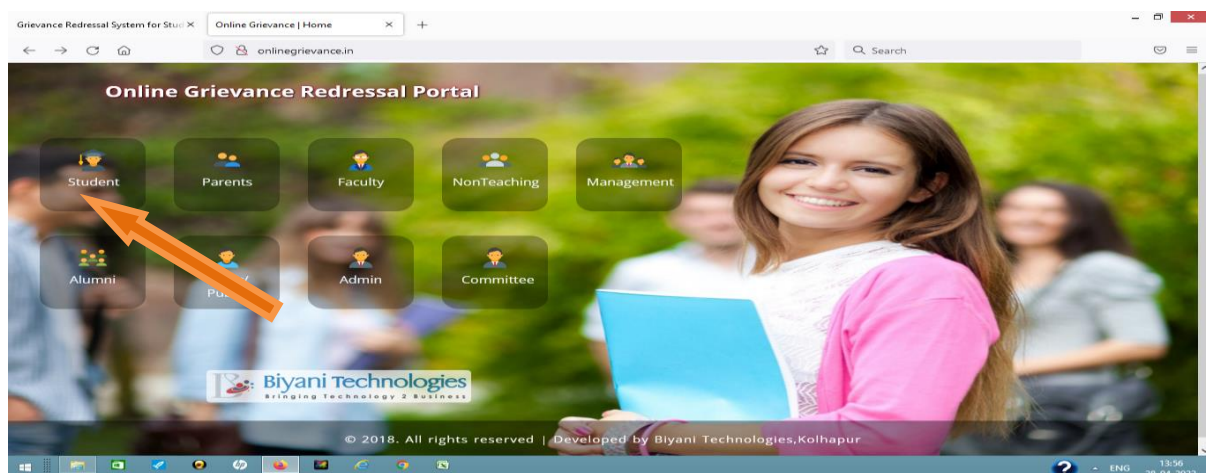
Procedure for Grievances Redressal

Registration and Report of online Complaint

1. Student need to visit website of college and click on link of ONLINE GRIEVANCE

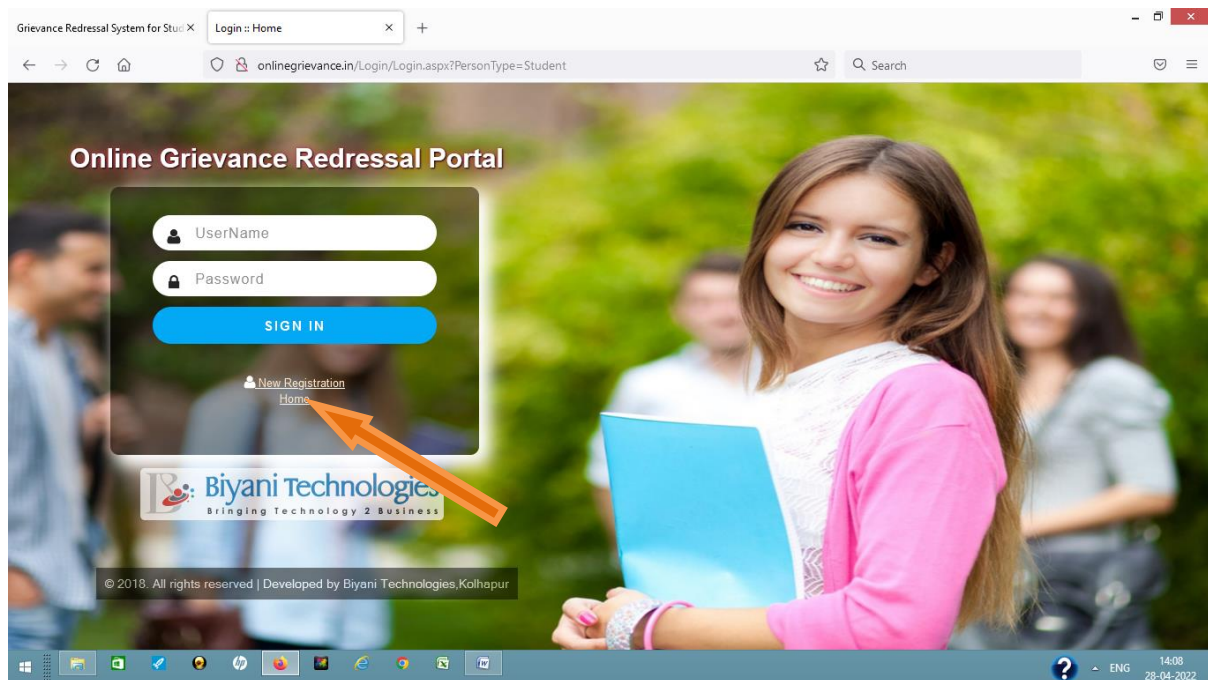


2. For registration students need to click of STUDENT ICON

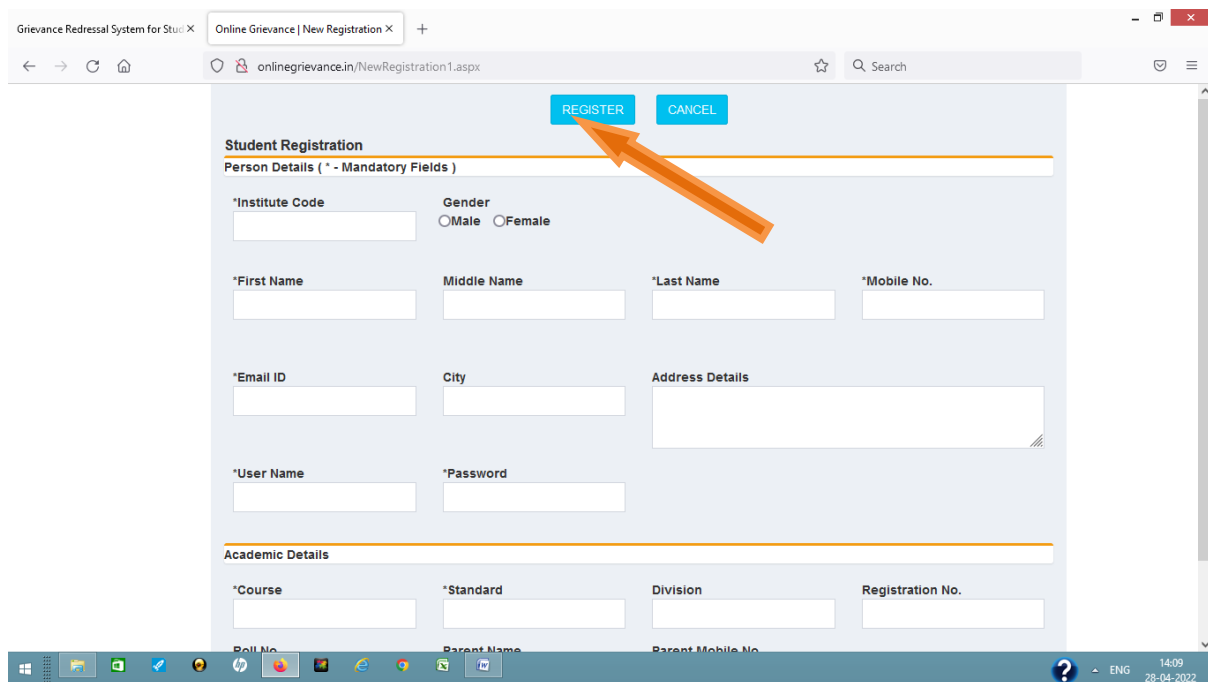



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3. Student need to click on NEW REGISTRATION to create Login ID and Password



4. Students need to Fill all information and Click on REGISTER to Get Login ID and Password



Student Registration
 Person Details (* - Mandatory Fields)

*Institute Code Gender ☐ Male ☐ Female

*First Name Middle Name *Last Name *Mobile No.

*Email ID City Address Details

*User Name *Password

Academic Details

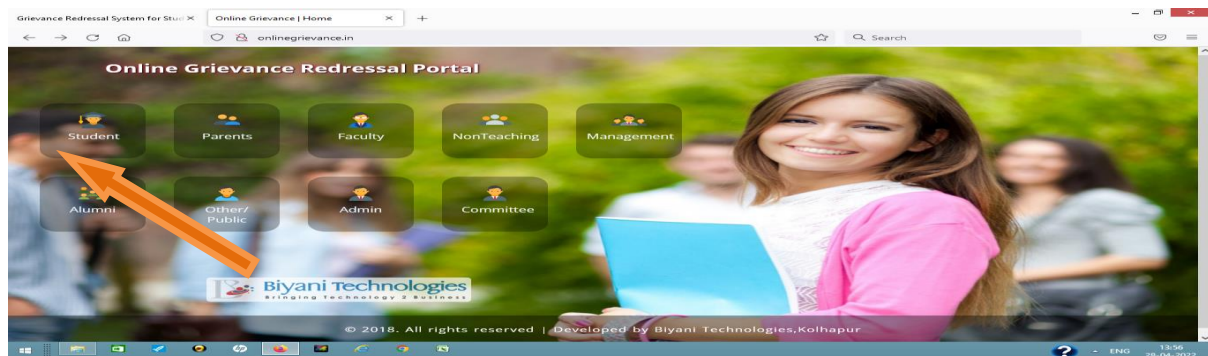
*Course *Standard Division Registration No.

Roll No. Parent Name Parent Mobile No.

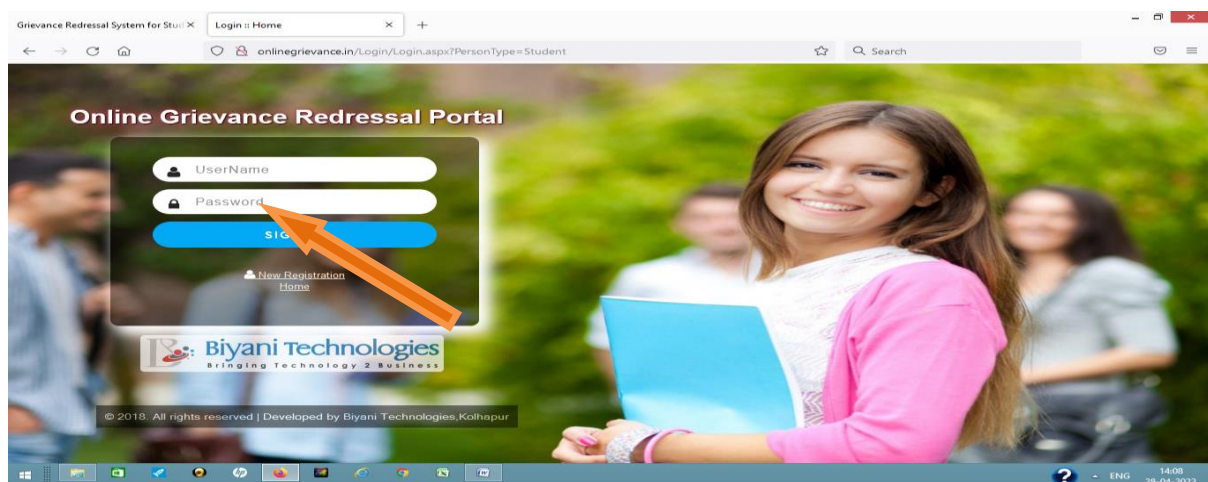
5. To report complain Student need to click on STUDENT ICON

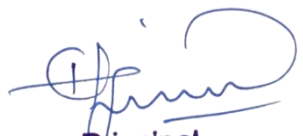


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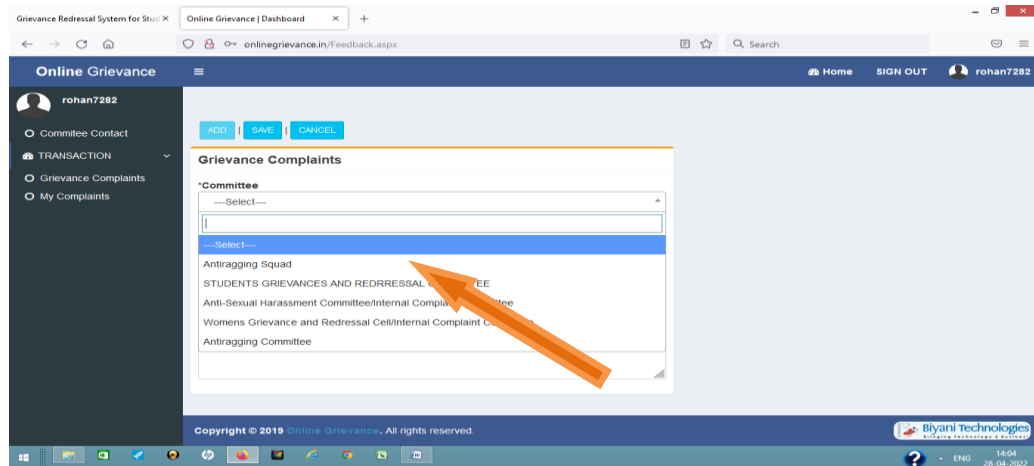


6. Student need to SIGN IN by Putting Login ID and Password




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7. Select the Committee under which student want to report complaint



The screenshot shows the 'Online Grievance' dashboard for user 'rohan7282'. The 'Grievance Complaints' section is active, and the '*Committee' dropdown menu is open, displaying a list of committees. An orange arrow points to the 'STUDENTS GRIEVANCES AND REDRESSAL COMMITTEE' option.

Online Grievance | Dashboard | rohan7282

Grievance Complaints

*Committee

---Select---

---Select---

Antragraging Squad

STUDENTS GRIEVANCES AND REDRESSAL COMMITTEE

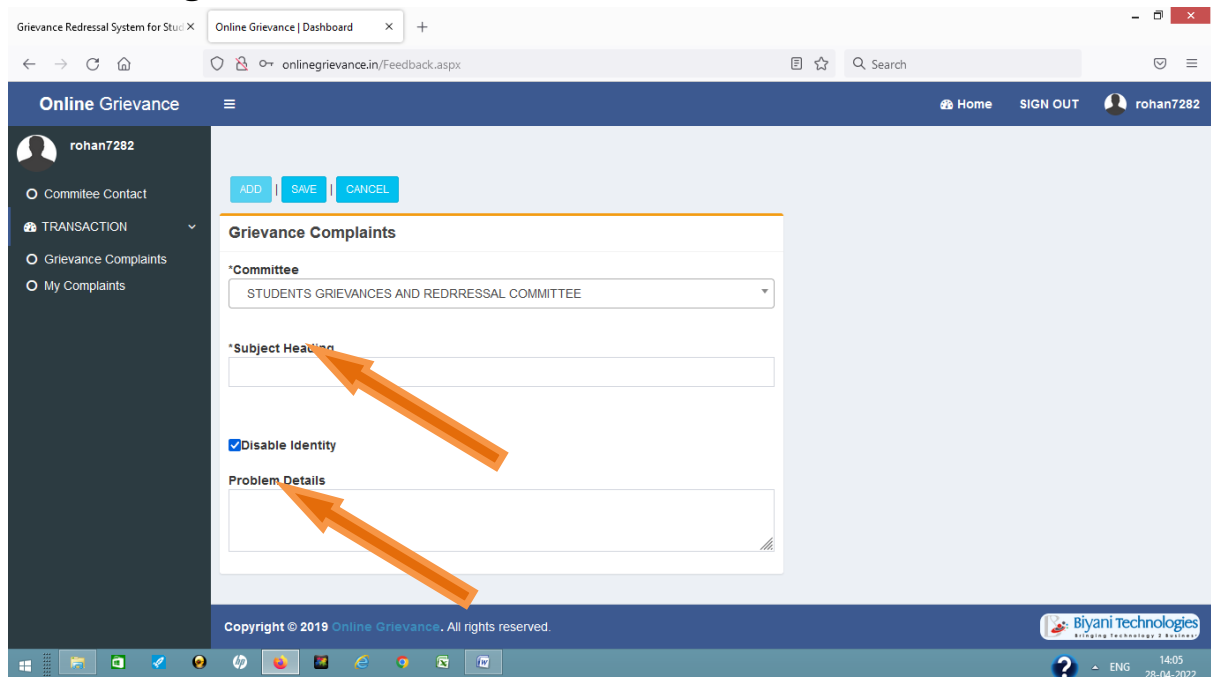
Anti-Sexual Harassment Committee/Internal Complaint Committee

Womens Grievance and Redressal Cell/Internal Complaint Committee

Antragraging Committee

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8. After selecting committee write SUBJECT HEADING & PROBLEM DETAILS



The screenshot shows the 'Online Grievance' dashboard for user 'rohan7282'. The 'Grievance Complaints' section is active, and the '*Committee' dropdown menu is set to 'STUDENTS GRIEVANCES AND REDRESSAL COMMITTEE'. The '*Subject Heading' and 'Problem Details' fields are highlighted with orange arrows.

Online Grievance | Dashboard | rohan7282

Grievance Complaints

*Committee

STUDENTS GRIEVANCES AND REDRESSAL COMMITTEE

*Subject Heading

☒ Disable Identity

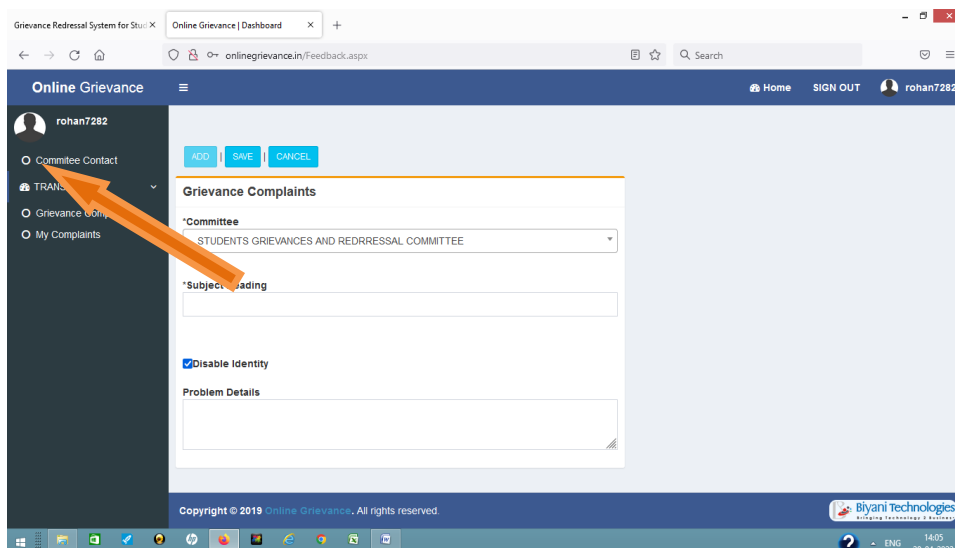
Problem Details

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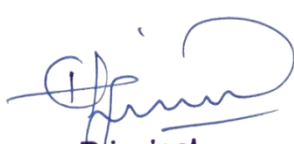

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9. Click on SAVE button to report complaint



The screenshot shows the 'Online Grievance' dashboard for user 'rohan7282'. The left sidebar contains a menu with 'Committee Contact' selected. The main content area displays the 'Grievance Complaints' form. The form includes a dropdown for 'Committee' (currently set to 'STUDENTS GRIEVANCES AND REDRESSAL COMMITTEE'), a text field for 'Subject/Heading', a checkbox for 'Disable Identity' (checked), and a text area for 'Problem Details'. At the top of the form, there are buttons for 'ADD', 'SAVE', and 'CANCEL'. An orange arrow points to the 'SAVE' button. The footer of the dashboard shows 'Copyright © 2019 online Grievance. All rights reserved.' and 'Biyani Technologies'.




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Diploma Program
(CE & ME)

STUDENTS GRIEVANCES - OFFLINE MODE




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