NATIONAL RURAL DEVELOPMENT AND SOCIETY'S
SURYODAYA COLLEGE OF ENGINEERING & TECHNOLOGY,
NAGPUR
Vihirgaon, Near Dighori Naka Umrer Road Nagpur

Minutes of Forth Meeting of Internal Quality Assurance Cell (IQAC)

Date: 03/06/2018

Date: 01 June 2018
Time: 3:00 p.m.
Venue: Board Room

Members Present:

1. Dr. Chandrakant Ragit, Principal, SCET, Nagpur
2. Mr. Ranjit Chafle, Secretary, NRDRS, Nagpur.
3. Mr. Abhishek Belkhede, Director, SCET, Nagpur.
4. Prof. V.G. Parhate, Vice. Principal, SCET, Nagpur
5. Prof. R. R. Wayzode, HOD Mechanical, IQAC Co-ordinator, SCET, Nagpur
6. Mr. Manoj Guhe, Administrative Officer, SCET, Nagpur
7. Prof. V. Nagpurkar, HOD First Year, SCET, Nagpur
8. Prof. V. Thakare, HOD Computer, SCET, Nagpur
9. Prof. A. Bhambhulkar, HOD Civil, SCET, Nagpur
10. Prof. S. Birthariya, HOD Electronic & Telecommunication, SCET, Nagpur
11. Prof. P. Titarmare, HOD Electrical, SCET, Nagpur
12. Ms. Pratiksha Titarmare, Student representative
13. Mr. Suraj Deshmukh, Student representative
14. Dr. Sanjay Raghatate, Director, Oxfore Speakers Academy, Nagpur.

Members Absent:

1. Mr. Akbar Khan, Alumni
2. Ms. Ankita Balbudhe, Alumni
3. Shri. Jeevan Ghime, Hon. Secretary, Butibori MIDC Association
4. Dr. Chandrashekhar Gillurkar, Gillurkar Multispecialty Hospital, Nagpur

The IQAC Co-ordinator welcomed all the members to the meeting.

1. Prof. Ram wayzode read the minutes of 3rd meeting & presented the action taken report. It was unanimously approved by all the members.
2. Preparation and planning of new session has discussed vigorously, according to the planning and feedback of last session was discussed with all the members. According to discussion and suggestions it has been decided to divide the work of AQAR report to all departments and admin office to make the work optimize.
3. Preparation and planning of IQAC-AQAR report 2018-19 has discuss with reference to AQAR report 2017-18.

4. Prof. V. G. Parhate impasse on the placement issue and suggested to visit local industries felt to fetch industries. He also added to standardizing the training part so that the industry institute gap can be bridged.

The meeting ended with formal vote of thanks proposed by IQAC Co-Ordinator. Prof. Ram wayzode.

Principal
Suryodaya College of
Engineering & Technology
Vihirgaon. Nagpur

Prepared and Approved by

Prof. Ram R. Wayzode
IQAC Coordinator

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Action taken Report of Forth Meeting

1. After brainstorming discussion, regarding internal audit and feedback for last session, the strength and weakness of all departments were verified and improvement for same were suggested.
2. As per discussion and suggestions, the preparation works of IQAC-AQAR 2018-19 were divided accordingly amongst HODs, Administrative office, Student section, Account section, Library, T & P department, etc.
3. As a part of continuous improvement in T & P department, it has unanimously decides to hired expert from industries and external agencies to standardize the training part. It was also decided to visit local industrial area and request them to visit institute as expert for conduction of mock interviews and training etc..
4. Audit was carried out during 27th May – 29th May 2019 for all departments and Administrative Audit

Principal
Suryodaya College of
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Vihirgaon, Nagpur

Prof. Ram R. Wayzode
IQAC Coordinator

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Minutes of Fifth Meeting of Internal Quality Assurance Cell (IQAC)

Date: 10/12/2018

Date: 09 December 2018
Time: 3:00 p.m.
Venue: Board Room

Members Present:

1. Dr. Chandrakant Ragit, Principal, SCET, Nagpur
2. Mr. Ranjit Chafle, Secretary, NRDRS, Nagpur.
3. Mr. Abhishek Belkhede, Director, SCET, Nagpur.
4. Prof. V.G. Parhate, Vice. Principal, SCET, Nagpur
5. Prof. R. R. Wayzode, HOD Mechanical, IQAC Co-ordinator, SCET, Nagpur
6. Mr. Manoj Guhe, Administrative Officer, SCET, Nagpur
7. Prof. V. Nagpurkar, HOD First Year, SCET, Nagpur
8. Prof. V. Thakare, HOD Computer, SCET, Nagpur
9. Prof. A. Bhambhulkar, HOD Civil, SCET, Nagpur
10. Prof. S. Birthariya, HOD Electronic & Telecommunication, SCET, Nagpur
11. Prof. P. Titarmare, HOD Electrical, SCET, Nagpur
12. Dr. Sanjay Raghatate, Director, Oxfore Speakers Academy, Nagpur.

Members Absent:

1. Mr. Akbar Khan, Alumni
2. Ms. Ankita Balbudhe, Alumni
3. Ms. Pratiksha Titarmare, Student representative
4. Mr. Suraj Deshmukh, Student representative
5. Shri. Jeevan Ghime, Hon. Secretary, Butibori MIDC Association
6. Dr. Chandrashekhar Gillurkar, Gillurkar Multispecialty Hospital, Nagpur

The IQAC Co-ordinator welcomed all the members to the meeting.

1. Prof. Ram wayzode read the minutes of 4th meeting & presented the action taken report. It was unanimously approved by all the members.
2. IQAC Co-ordinator Prof. Ram wayzode put Analysis of past semester. He informed about revised guideline of NAAC, he also suggested to assigning the activities to various departments, so that proper record can be maintained for reference.

3. Principal sir suggested arranging National/International Conferences/ Guest lectures/ Industry persons talk, so that exchange of knowledge and professional interaction can be possible for faculty as well as students.
4. Mr. Manoj Guhe, Administrative Officer, urged that there is a need of computer awareness amongst the non-teaching staff members, the members appreciated the idea and IQAC co-ordinator assure that such program shall be organized.
5. Prof. V. G. Parhate insisted in bringing more and more companies to give more opportunities to students, he also opined to organize more recruitment drive by considering nearest industries.

The meeting ended with formal vote of thanks proposed by IQAC Co-Ordinator, Prof. Ram wayzode.

Prepared and Approved by

Principal
Suryodaya College of
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Vihirgaon, Nagpur

Prof. Ram R. Wayzode
IQAC Coordinator

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Action taken Report of Fifth Meeting

1. IQAC co-codinator in view of revised NAAC guidelines put the idea of implementation of revised institute feedback system with introduction of Students Satisfaction Survey and other feedbacks.
2. As per suggestion of Principal Sir, International Conference on Tech Trends in Science and Engineering is going to held in month of March-19.
3. A one day workshop on 'Computer awareness and skill development' was organized by the IQAC on 27-01-2019 for the non-teaching staff members of institute by computer engineering department.
4. In the view of increasing employability, the local industries were visited and categories as per students caliber so that maximum placement can be done.

Prof. Ram R. Wayzode
IQAC Coordinator

Principal
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Minutes of Sixth Meeting of Internal Quality Assurance Cell (IQAC)

Date: 15/05/2018

Date: 13 May 2019
Time: 3:00 p.m.
Venue: Board Room

Members Present:

1. Dr. Chandrakant Ragit, Principal, SCET, Nagpur
2. Mr. Ranjit Chafle, Secretary, NRDRS, Nagpur.
3. Mr. Abhishek Belkhede, Director, SCET, Nagpur.
4. Prof. V.G. Parhate, Vice. Principal, SCET, Nagpur
5. Prof. R. R. Wayzode, HOD Mechanical, IQAC Co-ordinator, SCET, Nagpur
6. Mr. Manoj Guhe, Administrative Officer, SCET, Nagpur
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10. Prof. S. Birthariya, HOD Electronic & Telecommunication, SCET, Nagpur
11. Prof. P. Titarmare, HOD Electrical, SCET, Nagpur
12. Ms. Ankita Balbudhe, Alumni
13. Ms. Pratiksha Titarmare, Student representative
14. Mr. Suraj Deshmukh, Student representative
15. Dr. Chandrashekhar Gillurkar, Gillurkar Multispecialty Hospital, Nagpur
16. Dr. Sanjay Raghatate, Director, Oxfore Speakers Academy, Nagpur.

Members Absent:

1. Mr. Akbar Khan, Alumni
2. Shri. Jeevan Ghime, Hon. Secretary, Butibori MIDC Association

The IQAC Co-ordinator welcomed all the members to the meeting.

1. Prof. Ram wayzode read the minutes of 5th meeting & presented the action taken report. It was unanimously approved by all the members.
2. Principal sir highlighted the important of R & D activities for faculty which leads to PHD and research work which helps in seeking grants from various government, semi government and other agency for promoting and supporting the research work.
3. Director sir also suggested that faculties are encouraged, motivated and attended to pursue part time PHD program.

4. TPO emphasis the development of skill amongst the students, he also urged that the students must undergo internship during summer vacation. Prof. V. G. Parhate stated that VI sem appearing students shall compulsory undergo minimum 15 days internship in vacation.
5. Principal Sir suggested to carry out the Academic and Administrative Audit by Internal as well as External committee so that efficiency and effectiveness of the Academic and Administrative can be optimize.

The meeting ended with formal vote of thanks proposed by IQAC Co-Ordinator, Prof. Ram wayzode.

Principal
Suryodaya College of
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Vihirgaon, Nagpur

Prepared and Approved by

Prof. Ram R. Wayzode
IQAC Coordinator

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Action taken Report of Sixth Meeting

1. The Proposal has been prepared and uploaded on AICTE portal for grand under AQIS-AICTE.
2. 02 faculties registered for part time PHD program and many of teaching faculty appeared for entrance examination.
3. 78 No. of Students completed the internship program in various Industries such as, Bajaj Steel, Mahindra & Mahindra, etc.
4. Audit was carried out during 27th May - 29th May 2019 for all departments as well as Administrative Audit has been done.

Prof. Ram R. Wayzode
IQAC Coordinator

Principal
Suryodaya College of
Engineering & Technology
Vihirgaon, Nagpur